

## Vendor General Information

Saturday, September 1st, 2018 from 11a.m.- 5:00 p.m.

- **Location:** Bolsa Chica State Beach between lifeguard stations 27 & 28 (PCH & Warner)
- **Set Up:** Between 7:00 a.m. and 10:00 a.m. (Please be set up by 10:45 a.m.)
- **Parking:** Please plan to arrive no later than 9:00 a.m., as the beach parking lines can be long on holiday weekends. Each 10 x10 booth fee includes parking for one vehicle. Please show your event parking pass to the park attendant upon entrance for admittance. Parking for additional vehicles is \$15.00 each. Once you enter the park, please proceed north toward Warner Avenue to the festival area to check in, unload and park in our reserved lot.
- **Check in:** At the Vendor Check In booth when you arrive to receive your display site.
- **What to Bring:** Vendors need to provide their own tables, chairs, canopy and sandbags.
- **Generators:** If you need power, there is a \$50 fee to plug into our Generator. Please bring an extension cord. Note: no gas generators are permitted at the event.
- **Breakdown:** 5:00 p.m. to 7:00 p.m. Because the event ends at 5:00 p.m., we ask that you please wait until 5:00 p.m. to dismantle your booth. Cars will be permitted to drive to into the venue for loading at 5:30 pm, after the crowd dissipates.
- **Clean up:** Please do not leave any trash in your booth(s). We ask that you take all trash to the dumpster and not to the portable cardboard trashcans. Please do not dump water from ice chests or stations on the ground. Excess water on the ground is a hazard and creates a mess. Please dispose of water in the planters, sand or in the sink by the bathrooms.
- **Required Documents:** Please return these required documents and payment to CCOTH to secure your spot: (1) Vendor Application, (2) Waiver, Release & Indemnity Agreement, (3) Copy of your Business License (4) Copy of your Certificate of Liability Insurance. **Mail to** Calvary Chapel of the Harbour, Dawnette Palmore, P.O. Box 2013, Los Alamitos, CA 90720 or **Fax to** (562) 361-4081 or **Email to** dawnette@labouroflovemusicfest.com
- **Vendor Booth Display Fee:** Each 10' x10' Standard Display Site is \$199 (before July 31st) or \$249 (after July 31st), which includes one venue parking pass. Each 10' x10' Non-Profit Display Site is \$99 (before July 31st) or \$124 (after July 31st), which includes one venue parking pass. Please make checks payable to CCOTH.
- **Event Contact:** Dawnette Palmore (562) 556-1227.

***Thank you for Participating with the Labour of Love Music Fest.***  
Calvary Chapel of the Harbour, P.O. Box 2013, Los Alamitos, CA 90720